

GRIEVANCE REPORT FORM

Step I - Principal
Step II - Superintendent
Step III - Board

STEP I

Grievance # _____ School _____ Building _____

Name of Grievant _____ Assignment _____ Date Filed _____

Date Cause of Grievance Occurred _____

1. Statement of Grievance _____

2. Relief Sought _____

Signature Date

Date Received by Principal _____

Disposition by Principal _____

Signature of Principal Date

STEP II

Position of Grievant(s) _____

Signature Date

Date Received by Superintendent or Designee _____

Disposition of Superintendent or Designee _____

Signature Date

STEP III

Position of Grievant(s) _____

Signature

Date

Date Received by Board of School Trustees or Designee _____

Disposition of Board _____

Signature

Date